



**Colorado Air National Guard - Active Guard Reserve (AGR) Announcement**  
COLORADO NATIONAL GUARD  
6848 SOUTH REVERE PARKWAY  
CENTENNIAL, COLORADO 80112-6709

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**ANNOUNCEMENT NUMBER: 26-331**

**DATE: 15 May 26**

**CLOSING DATE: 08 Jun 26**

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**POSITION TITLE, POSITION NUMBER, MAXIMUM AUTHORIZED MILITARY GRADE AND AFSC:**  
**Bilateral Affairs Officer (BAO) - Slovenia, Position #: TBD000, O5, ANY**

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**APPOINTMENT FACTORS:**                      **OFFICER(X)**                      **WARRANT OFFICER()**                      **ENLISTED()**

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**LOCATION OF POSITION:**  
Ljubljana, Slovenia

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**WHO MAY APPLY:**  
Must be a current member of the CO National Guard within the grade(s) of O4 and O5.

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**AREA OF CONSIDERATION:** This position is open to current members of the Colorado Air National Guard in the grades of: O4 to O5 (Unless otherwise specified in "WHO MAY APPLY" above). Individual selected will receive an Active Guard Reserve (AGR) Tour with the Colorado Air National Guard. In order to be considered for this position applicants must meet minimum qualifications as outlined on this announcement.

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**INSTRUCTIONS FOR APPLYING:** The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. \*Air AGR Requirement\* Signed NGB 34-1, version 20131111
  2. \*Air AGR Requirement\* Military Resume (Cover Letter Optional)
  3. \*Air AGR Requirement\* Current (within 30 days) 8-page Records Review RIP printout (Available on vMPF)
  4. \*Air AGR Requirement\* Current and passing Report of Individual Fitness from myFitness (must be current as of close date on Announcement)
  5. Last three (3) OPBs
  6. Air Force Biography
  7. USAF Official Photo (Biography with photo qualifies)
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**POSITION COMPATIBILITY REQUIREMENTS:**  
**The individual(s) must be a projected member of the Colorado Air National Guard and qualify for and be placed in the following compatible AFSC/AOC prior to receiving AGR orders: ANY**

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- MINIMUM APPOINTMENT REQUIREMENTS:**
1. Standards of Conduct: National Guard members participating in this program are required to comply with state laws and with DoD 5500.7-R, The Joint Ethics Regulation (JER). They are required to uphold the highest standards of conduct and personal appearance. All family members must pass EFMP screening health requirements ([www.efmp.amedd.army.mil](http://www.efmp.amedd.army.mil)).
  2. A dynamic personality and high level of mental agility, capable of abstract thought and problem solving with minimal guidance, oversight, or assistance.
  3. A full understanding that this position is a joint billet. The BAO position is one of only four DOD billets assigned to the country of Slovenia, and will require ongoing mission planning/coordination with representatives from all service components. The BAO will routinely engage with personnel ranging from United States Government elected officials and SES Personnel, Service Secretaries, and DOD Joint Chiefs of Staff to the Company/Flight level.
  4. Civilian Education: Bachelor's degree required, Masters preferred.
  5. Meet eligibility and retention requirements to assume this Title 10, AGR, OTOT.
  6. Meet OCONUS standards for tour.
  7. Minimum three (3) years of experience in the Colorado National Guard.
  8. Applicant must have current Secret security clearance and be eligible to obtain a Top Secret / Sensitive Compartmented Information (TS/SCI) security clearance.
  9. Served as Commander of a Squadron level or above
  10. Strong verbal/written communication and interpersonal skills.
  11. Experience working in support of the State Partnership Program or with foreign militaries in an advisory or training capacity preferred (not required)
  12. Military or civilian experience working in a foreign country preferred (not required)
  13. Proficiency in a foreign language or a willingness and aptitude to develop language skills in Slovene language during the BAO tour preferred (not required).
  14. Served as staff officer at the HQs level preferred (not required).
  15. AGR Applicants must be in the grade of O4.
  16. If applicant is a Traditional Captain, applicant **MUST** be immediately eligible for promotion to Major upon selection.
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**BRIEF JOB DESCRIPTION:**  
The Bilateral Affairs Officer is a member of the US Military Group (MILGP) team in the US Embassy, Ljubljana, Slovenia. Service Member's (SM) duties encompass the core of the planning, and coordination of schedules and coordination of mil to mil and bi-lateral/multi-lateral training events, and numerous other activities. The MILGP represents the United States EUCOM and is responsible for coordinating Security Assistance (SA) activities and Security Cooperation programs with the

Slovenia Ministry of Defense. One of these programs includes the State Partnership Program with the Colorado National Guard. Duties of the BAO include:

- a. Responsible for planning and coordinating State Partnership Program (SPP) and all other Title-10 Military-to-Military (M2M) events.
- b. Develop Event Concept Sheets.
- c. Supports all U.S. Military personnel performing such events in Host Nation.
- d. Principle POC and coordinates logistics requirement for all mil to mil, bi-lateral/multi-lateral, and special events.
- e. Maintain event database schedule of planned events as required.
- f. Assists in the development of MILGP plans.
- g. Manages continuing response/progression to Host Nation requirements.
- h. Conducts coordination with Host Nation Points of Contact (POCs) for engagements.
- i. Ensure that requirements for follow-up actions are completed upon the conclusion of each event to include the receipt of formal After-Action Reports (AARs) and updating of historical records.
- j. Recommends and assists in the development of follow-on events.
- k. Maintains communication and coordination with the EUCOM Regional Program Manager (Desk Officers), EUCOM service component, the State Partner's SPP Director and SPP Coordinator at JFHQ-CO.
- l. Coordinate and supervises Locally Employed Staff (LES) employee activities at the MILGP as required.
- m. Coordinate activities with the Host Nation Liaison Officer.
- n. Coordinate procurement of Visas for Host Nation nationals with required embassies for conduct of business, if required.
- o. Assists and advises on Foreign Clearance Requirements for US personnel coming to the host country for events.
- p. Additional duties as directed by the Chief of the Office of Defense Cooperation.
- q. Coordinates with NG J5 to facilitate support of Security Cooperation objectives.
- r. Provides situational awareness of Slovenia political military and economic environment to NG chain of command ISO NG objectives.

**TOUR LENGTH:**

This is a two-year temporary accompanied tour with a PCS move. Tour may be extended for twelve (12) additional months with combatant command (CCMD) and TAG approval in accordance with the Memorandum of Agreement (MOA) between The National Guard Bureau and the European Command (EUCOM) dated (04 NOV 2011).

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**SELECTING SUPERVISOR:**

Col Carrie Worrell

APPLY FOR THIS POSITION ON THE FTSMCS WEBSITE: [FTSMCS](https://www.ftsmcs.com)